



Meeting 5-6 April 2018
At Fondazione Nazionale Carlo Collodi
Collodi, Italy
Minutes

Attendees:

Viksjöforsbaletten: Helena Ehrstrand, Lotten Andersson

The Mosaic Art Sound: Teresa Dello Monaco

Fondazione Nazionale Carlo Collodi: Cinzia Laurelli, Stefano Cristiano

IYMF: Marianne Ponzelet

TUC: Nektarios Moumoutzis

Subjects to discuss

- Managerial issues (Reporting and Final version of the different IOs)
- Overall project work-plan
- Organization of the on-line training course
- Review of projects Outputs
- Organization of the conference in Sweden

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| <ul style="list-style-type: none">• Managerial issues (Reporting) | <p>The partners will compile the financial reports of the semester from 1 .09.2017 to 28.02.2018 before the meeting between the coordinator and the representatives of the Swedish National Agency (Date of the Meeting 23.04.2018)</p> <p>By the end of September the partners will send to Lotten the reports from 1.03.2018 to 31.08.2018</p> <p>Organization of the document on BC: The Mosaic will prepare one folder for each output where the partners will upload the documents</p> |
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| <p>IO1 Background Document</p> | <p>Repository: all the entries (102 entries) are available on the Coursevo platform</p> <p>The IO1 (EN version) is ready and should be uploaded by TUC asap.</p> <p>Seven linguistic versions of the Background Documents (PPT) are ready. The Swedish version should be prepared and sent to The Mosaic. The Mosaic will be send the 8 PPT to TUC (Nektarios) who will upload them on the Coursevo <i>platform</i> .</p> <p>During the meeting with the NA The coordinator will ask about the translation in the Swedish language of the PPT of the IO1</p> |
| <p>IO2 e-ARTinED Educational Programme for teachers, trainers and artists</p> <p>To-do:</p> <p>All the partners should verify if the actions agreed during the 4th meeting in Brussels have been accomplished.</p> <p>The description of the actions are in the right column in this section</p> | <p>The document prepared by Lotten will be completed by the following:</p> <ul style="list-style-type: none"> • Lesson plans by the Greek team • One section on how to make a lesson plan (with sample lesson plans) that The Mosaic will provide by 30 November 2017 • Sections on “how to organize a learning workshop with artists and teachers” that TUC will provide (by 30 November 2017) based on the experience of the short staff training event in Belgium. The text will be accompanied by the video presentation of the Belgium event that will be prepared by MOSAIC. • Sections dedicated to “artists working into school contexts” that will be provided by IYMF by 30 November 2017 • Instruction on how to use the e-tools and resources of the e-ARTinED project that will be provided by The Mosaic by 30 November 2017 |
| <p>IO2</p> | <p>When the IO2 is ready Lotten will post the document on BC Nektarios (TUC) will produce one video on the use of the e-tools and the resources of the e-ARTinED project. Partners will provide the translation of the subtitles of the video in their national languages</p> |
| <p>IO3 e ARTinED Handbook</p> | <p>The written text and the graphic layout of the document are ready.</p> |

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| | <p>Teresa (The Mosaic) will proofread the EN text version of the document and then the partners will prepare the translations</p> <p>Each partner will provide 3/4 high quality pictures to be used as illustration of the IO3</p> <p>The partners decide to add an extra section to the IO3 including the practices prepared by the participants to the eARTinED e-courses. (This section will be only in English)</p> |
| IO4 | The document is ready in English and the Coordinator will ask the representative of the Swedish NA if it is possible to avoid to prepare the other linguistic versions. (The meeting between the representative of the NSwedish NA and the Coordinator will take place on April 23, 2018) |
| IO5 IO6 | TUC will present the platform (IO6) and the online course (IO5) using a video |
| EVENT | <p>Final Conference in Sweden</p> <p>The partners will send to the Coordinator:</p> <ol style="list-style-type: none"> 1) A short bio-note : Name –Family Name 2) A description of the speech (50 words each) 3) Duration of a speech 15/20 minutes 4) Duration of each workshop 1h 15' 5) The Conference will start on August 16, 2018 at 11:00 am. 6) Lotten will contact Magda for agree with Asa (President of ATEE) the title of the speech and the duration <p>Practicalities:</p> <p>Each partner will stay 3 nights and the FNCC 4 nights</p> <ul style="list-style-type: none"> • IYMF asks Lotten to book 2 single rooms and 1 double room • The Mosaic asks Lotten to book 1 double room • The FNCC asks Lotten to book 1 double room <p>It is recommended to land at Arlanda Airport and from there to get the train to Edsbyn</p> <p>Lotten should confirm that the travel costs should be reported using real costs.</p> <p>The logo of the partners must be included in the leaflet and</p> |

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| | also the number of the project. |
| Multiplier events | IYMF asks the partner to upload on BC the report of the multiplier events using the template posted on BC. |
| Next Partnership Meeting | 16-17 August, 2018 Travelling day 15 and 18 of August |
| End of the meeting | Signature of the list of attendance |